

Colonia Board of Fire Commissioners
Fire District #12
Treasurer's Report as of December 31, 2013

General Fund:

Checking Account - Columbia Bank	\$1,417,383.28
Checking Account - Bank of America	70,710.36
3 Month C.D., 0.25% APY, Maturing 3/27/14 - RSI Bank	255,866.77
Money Market Account - PNC Bank	435,645.66
	<hr/>
General Fund Total	<u>\$2,179,606.07</u>

Capital Fund:

<u>Radios for Township-wide Trunking System:</u>	
3 Month C.D., 0.25% APY, Maturing 1/31/14 - RSI Bank	\$338,964.81
	<hr/>
Capital Fund Total	<u>\$338,964.81</u>
	<hr/>
Total Cash Balances	<u><u>\$2,518,570.88</u></u>

Respectfully submitted,

James Souza, Jr.

BOARD OF FIRE COMMISSIONERS
COLONIA FIRE DISTRICT #12
 2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET

LINE #	2013 BUDGET	YTD ACTUAL 12/31/2013	VARIANCE	2014 PROPOSED BUDGET
REVENUES AND OTHER CREDITS				
RESERVED FUND BALANCE UTILIZED:				
400 UNRESERVED FUND BALANCE	\$100,000	\$100,000.00	\$0.00	\$100,000
401 RESERVE FOR AMBULANCE	76,200	0	(76,200.00)	0
402 RESERVES FOR APPARATUS REPLACEMENT	600,000	600,000.00	0.00	0
TOTAL FUND BALANCES UTILIZED	<u>\$776,200</u>	<u>\$700,000.00</u>	<u>(\$76,200.00)</u>	<u>\$100,000</u>
MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:				
UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383) -				
410 ANNUAL REGISTRATION FEES	\$7,000	\$6,329.70	(\$670.30)	\$5,000
411 OTHER FEES, PENALTIES AND FINES, ETC.	1,500	1,909.00	409.00	1,500
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	<u>\$8,500</u>	<u>\$8,238.70</u>	<u>(\$261.30)</u>	<u>\$6,500</u>
412 AMBULANCE TRANSPORT BILLINGS	\$150,000	\$0.00	(\$150,000.00)	\$150,000
GRANTS				
SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295) -				
420 BASIC ENTITLEMENT GRANT REVENUES	\$4,096	\$0.00	(\$4,096.00)	\$4,096
421 SAFER - RECRUITMENT & RETENTION GRANT	107,750	96,040.00	(11,710.00)	107,750
TOTAL GRANT REVENUE	<u>\$111,846</u>	<u>\$96,040.00</u>	<u>(\$15,806.00)</u>	<u>\$111,846</u>
OTHER ANTICIPATED ITEMS OF REVENUE:				
430 INCOME FROM RENTALS	\$100	\$250.00	\$150.00	\$100
INTEREST ON INVESTMENTS AND DEPOSITS:				
404 RAHWAY SAVINGS INSTITUTION	2,000	1,505.80	(494.20)	1,500
401 COLUMBIA BANK	1,750	1,764.38	14.38	1,500
403 PNC BANK	750	926.21	176.21	750
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	<u>\$4,500</u>	<u>\$4,196.39</u>	<u>(\$303.61)</u>	<u>\$3,750</u>
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	<u>\$274,946</u>	<u>\$108,725.09</u>	<u>(\$165,917.30)</u>	<u>\$272,196</u>
MISCELLANEOUS REVENUES NOT ANTICIPATED:				
440 MISCELLANEOUS REVENUES	\$35,000	\$35,002.00	\$2.00	\$35,000
TOTAL MISC. REVENUES NOT ANTICIPATED	<u>\$35,000</u>	<u>\$35,002.00</u>	<u>\$2.00</u>	<u>\$35,000</u>
450 AMOUNT TO BE RAISED BY TAXATION	\$1,570,910	\$1,570,910.00	\$0.00	\$1,595,885
TOTAL REVENUES AND OTHER CREDITS	<u>\$2,657,056</u>	<u>\$2,414,637.09</u>	<u>(\$242,115.30)</u>	<u>\$2,003,081</u>
				<u>\$24,975</u>
				<u>1.59%</u>

BOARD OF FIRE COMMISSIONERS
COLONIA FIRE DISTRICT #12
2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET

LINE #	2013 BUDGET	YTD ACTUAL 12/31/2013	VARIANCE	2014 PROPOSED BUDGET	
OPERATING APPROPRIATIONS					
CURRENT OPERATING EXPENSES:					
PAID POSITIONS:					
500	COMMISSIONERS (3 x \$7,200)	\$21,600	\$21,600.00	\$0.00	\$22,050
501	COMMISSIONER-SECRETARY (1 x \$7,700)	7,700	7,700.00	0.00	7,850
502	COMMISSIONER-TREASURER (1 x \$8,000)	8,000	8,000.00	0.00	8,150
	TOTAL PAID POSITIONS	\$37,300	\$37,300.00	\$0.00	\$38,050
OTHER EXPENSES:					
EMPLOYEE BENEFITS:					
533	WORKERS COMPENSATION INSURANCE	\$70,000	\$35,259.21	\$34,740.79	\$70,000
531	SOCIAL SECURITY TAX	4,500	3,759.20	740.80	5,000
535	MEDICARE TAX	1,000	731.22	268.78	1,250
532	STATE UNEMPLOYMENT & DISABILITY INSURANCE	500	184.80	315.20	500
530	PUBLIC EMPLOYEE RETIREMENT SYSTEM	4,775	4,810.44	(35.44)	5,182
534	LIFE INSURANCE	7,500	6,558.00	942.00	7,500
536	LENGTH OF SERVICE AWARDS PROGRAM (LOSAP)	50,000	50,000.00	0.00	50,000
550	FIRE HYDRANT RENTALS OR SERVICES	300,000	212,709.97	87,290.03	275,000
560	INSURANCE PREMIUMS	75,000	47,792.65	27,207.35	75,000
540	NON-BONDABLE ASSETS - AMBULANCE/CHIEF'S VEHICLE	125,000	0.00	125,000.00	75,000
JOINT PURCHASING AGREEMENTS (NJSA 40A:11-10)					
570	JOINT BOARD OF FIRE COMMISSIONERS	10,000	10,000.00	0.00	8,000
575	JOINT DISPATCH SERVICE	72,160	72,159.96	0.04	73,603
PROFESSIONAL SERVICES:					
580	AUDIT & BUDGET	11,000	10,220.00	780.00	11,220
583	BOOKKEEPING	16,700	16,700.00	0.00	17,000
581	LEGAL	10,000	1,755.00	8,245.00	10,000
OTHER OUTSIDE SERVICES:					
590	EMERGENCY STAND-BY SERVICE	2,000	0.00	2,000.00	2,000
591	MEDICAL EXAMINATIONS	7,500	3,600.40	3,899.60	7,500
571	FIRE SERVICE AGREEMENT	25,000	20,000.00	5,000.00	25,000
592	PAYROLL PROCESSING (ADP)	4,500	3,475.55	1,024.45	5,000
595	AID TO FIRST AID SQUAD (NJSA 40A:14-85.1) (TOTALS):	300,000	126,228.48	173,771.52	300,000
	PAYROLL (Through 6/18/13)		41,870.00		
	PAYROLL TAXES		4,368.95		
	PAYROLL PROCESSING (PAYCHEX & ADP)		1,133.50		
	REIMBURSEMENT FOR UTILITIES		0.00		
	WORKERS COMPENSATION INSURANCE		24,507.29		
	INSURANCE		3,920.71		
	VEHICLE MAINTENANCE		19,443.05		
	FACILITIES MAINTENANCE		27,784.60		
	SEWER FEES		466.38		
	PROFESSIONAL SERVICES		1,484.00		
	OTHER EXPENSES		1,250.00		
	UNIFORMS		0.00		
600	ADVERTISING	1,000	223.66	776.34	1,000
602	ELECTIONS	2,000	2,736.79	(736.79)	3,500
605	TRAVEL EXPENSES (NJSA 40A:14-81.5)	3,000	3,000.00	0.00	3,000
606	MEMBERSHIP DUES & SUBSCRIPTIONS	1,500	630.00	870.00	1,500
610	TRAINING & EDUCATION	10,000	6,762.53	3,237.47	20,000
620	REIMBURSEMENT FOR EXPENSES & LOSSES	69,200	69,200.00	0.00	70,600
630	UNIFORMS & PERSONAL EQUIPMENT	55,000	35,568.39	19,431.61	55,000
635	OPERATING MATERIALS & SUPPLIES	36,000	30,588.17	5,411.83	36,000

BOARD OF FIRE COMMISSIONERS
COLONIA FIRE DISTRICT #12
2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET

LINE #		2013	YTD	VARIANCE	2014
		BUDGET	ACTUAL 12/31/2013		PROPOSED BUDGET
	UTILITIES & RELATED SERVICES (TOTALS):	89,500	68,500.57	20,999.43	89,500
640	MOBILE PHONES	11,000	8,927.37		11,000
641	TELEPHONE	12,500	9,804.39		12,500
642	ELECTRIC	30,000	24,340.92		30,000
643	NATURAL GAS	13,500	8,496.92		13,500
644	APPARATUS FUEL	17,500	14,173.11		17,500
646	SEWER FEES	3,000	1,006.45		3,000
647	DOMESTIC WATER	2,000	1,751.41		2,000
645	OFFICE SUPPLIES & POSTAGE	10,000	3,598.24	6,401.76	10,000
648	COMPUTER SYSTEM & WEB SITE MAINTENANCE	14,725	8,045.25	6,679.75	25,000
	MAINTENANCE & REPAIRS:				
650	FACILITIES	100,000	84,345.00	15,655.00	150,000
654	CUSTODIAL SERVICES	30,000	26,345.00	3,655.00	30,000
651	FIRE APPARATUS & EQUIPMENT	125,000	41,010.46	83,989.54	125,000
652	RADIO & FIRE ALARM	35,000	795.00	34,205.00	35,000
655	REPLACEMENT OF RADIOS	80,000	80,000.00	0.00	125,000
	TOTAL OTHER EXPENSES	\$1,759,060	\$1,087,293.94	\$671,766.06	\$1,803,855
	SUBTOTAL CURRENT OPERATING EXPENSES	\$1,796,360	\$1,124,593.94	\$671,766.06	\$1,841,905
660	CONTINGENT	10,000	0.00	10,000.00	10,000
	SUBTOTAL CURRENT OPERATING EXPENSES	\$1,806,360	\$1,124,593.94	\$681,766.06	\$1,851,905
	CURRENT OPERATING EXPENSES OFFSET WITH REVENUES				
	UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383)				
	PAID POSITIONS -				
700	FIRE OFFICIAL (1 x \$7,200)	\$7,200	\$7,200.00	\$0.00	\$7,340
701	FIRE INSPECTORS (2 x \$6,000)	12,000	12,000.00	0.00	12,240
	TOTAL PAID POSITIONS	\$19,200	\$19,200.00	\$0.00	\$19,580
	OTHER EXPENSES (LIST SEPARATELY) -				
710	OFFICE EXPENSES	\$2,500	\$1,437.85	\$1,062.15	\$2,500
711	MATERIALS & SUPPLIES	9,250	6,153.88	3,096.12	9,250
712	EQUIPMENT	5,000	0.00	5,000.00	5,000
713	TRAINING	3,000	3,255.30	(255.30)	3,000
	TOTAL UNIFORM FIRE SAFETY ACT	\$38,950	\$30,047.03	\$8,902.97	\$39,330
	SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295)				
750	MATERIALS & SUPPLIES (STATE SHARE)	\$4,096	\$0.00	\$4,096.00	\$4,096
751	SAFER GRANT	107,750	98,453.57	9,296.43	107,750
752	DEPARTMENT OF HOMELAND SECURITY GRANT	0	0.00	0.00	0
753	DEPARTMENT OF HOMELAND SECURITY (LOCAL)	0	0.00	0.00	0
	TOTAL GRANT EXPENDITURES	\$111,846	\$98,453.57	\$13,392.43	\$111,846
	TOTAL OPERATING APPROPRIATIONS	\$1,957,156	\$1,253,094.54	\$704,061.46	\$2,003,081

BOARD OF FIRE COMMISSIONERS
 COLONIA FIRE DISTRICT #12
 2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET

LINE #	2013 BUDGET	YTD ACTUAL 12/31/2013	VARIANCE	2014 PROPOSED BUDGET
CAPITAL APPROPRIATIONS				
CAPITAL OUTLAYS (NJSA 40A:14-84)				
FULLY FUNDED (LIST SEPARATELY) -				
810 AMBULANCE	\$0	\$0.00	\$0.00	\$0
811 FIRE ENGINE/RESCUE	600,000	0.00	600,000.00	\$0
800 PARTIALLY FUNDED-REPLACEMENT OF APPARATUS	100,000	100,000.00	0.00	0
TOTAL CAPITAL OUTLAYS	\$700,000	\$100,000.00	\$600,000.00	\$0
DEBT SERVICE (NJSA 40A:14-87)				
PRINCIPAL PAYMENTS OF BONDS:				
1990 E-1 PUMPER (12-2)	\$0	\$0.00	\$0.00	\$0
INTEREST PAYMENTS ON BONDS:				
1990 E-1 PUMPER (12-2)	\$0	\$0.00	\$0.00	\$0
TOTAL DEBT SERVICE	\$0	\$0.00	\$0.00	\$0
TOTAL CAPITAL APPROPRIATIONS	\$700,000	\$100,000.00	\$600,000.00	\$0
TOTAL APPROPRIATIONS & OTHER CHARGES	\$2,657,156	\$1,353,094.54	\$1,304,061.46	\$2,003,081

BANK CODE: A Summit Bank - Checking Account

CHECK NUMBER	CHECK DATE	VENDOR NUMBER	NAME	CHECK AMOUNT
023031	12/04/13	APPRO01	Approved Fire Protection Co.	495.00
023032	12/04/13	ATLAN03	Stewart & Stevenson Power	643.00
023033	12/04/13	BOARD07	Board of Fire Commissioners	6,013.33
023034	12/04/13	BOWCO01	Bowco Laboratories	40.00
023035	12/04/13	CESCO01	Clifton Elevator Service Co	136.20
023036	12/04/13	DCABF01	DCA BFCE - DORES	755.00
023037	12/04/13	EDMPU01	EDM Publishers	158.48
023038	12/04/13	MERIN01	Merino's Landscaping	200.00
023039	12/04/13	MIDDL08	Middlesex Water Company	374.54
023040	12/04/13	NUIEL01	Elizabethtown Gas	732.43
023041	12/04/13	RSGEN01	R & S General Contractors	1,000.00
023042	12/04/13	SCHLE01	William R. Schleck	100.00
023043	12/04/13	TECHN02	Technology Assigned Risk	6,182.75
023044	12/04/13	YIMFR01	Frances D. Yim, M.D.	140.00
023045	12/16/13	APPRO01	Approved Fire Protection Co.	3,989.89
023046	12/16/13	ATLAN01	Atlantic Tire & Service	187.40
023047	12/16/13	ATT0001	AT&T	80.82
023048	12/16/13	AVAYA01	Avaya, Inc.	126.50
023049	12/16/13	BRASL01	Richard M Braslow, Esq.	48.00
023050	12/16/13	CARRO01	Carrot-Top Industries, Inc.	450.25
023051	12/16/13	DOUGH02	Ryan Dougherty	224.00
023052	12/16/13	EASTC01	East Coast Emergency Lighting	2,177.04
023053	12/16/13	FISHG02	Joseph Fischgrund	392.00
023054	12/16/13	LIFEI01	Life Insurance Company of N A	594.00
023055	12/16/13	MIDDL01	Middlesex Water Company	19,337.27
023056	12/16/13	NJDOO01	New Jersey Door Works, Inc.	405.90
023057	12/16/13	NOTTI01	Nottingham Insurance	5,005.00
023058	12/16/13	POLIZ01	Frank Polizzi	336.00
023059	12/16/13	PSEGC01	Public Service Electric & Gas	2,001.35
023060	12/16/13	RACHL01	Rachles/Michele's Oil Co. Inc.	563.96
023061	12/16/13	ROBER01	RWJUJH at Rahway	676.80
023062	12/16/13	SALDU01	Saldutti Contracting LLC	4,350.00
023063	12/16/13	VCIEM01	VCI Emergency Vehicle Spec.	1,491.92
023064	12/16/13	VERIZ01	Verizon	716.09
023065	12/16/13	WESTL01	West Lake Auto	448.95
023066	12/16/13	YIMFR01	Frances D. Yim, M.D.	50.00
023067	12/16/13	SILVA01	Mario Silva	700.00
023068	12/17/13	COLON03	Colonia Fire Department	5,364.00
023069	12/17/13	NJDIV01	Treasurer, State of New Jersey	90.00
023070	12/17/13	STATE02	Statewide Mechanical Co., Inc.	6,155.35
023071	12/19/13	COLON03	Colonia Fire Department	364.00
023072	12/19/13	COLON03	Colonia Fire Department	5,000.00
023073	12/30/13	AGTBA01	AGT Battery Supply, LLC	87.64
023074	12/30/13	APPRO01	Approved Fire Protection Co.	1,980.87
023075	12/30/13	DOUGH02	Ryan Dougherty	336.00
023076	12/30/13	FISHG02	Joseph Fischgrund	280.00
023077	12/30/13	GENER02	General Copiers	350.00
023078	12/30/13	MAINT01	Maintenance Engineering LTD	949.73
023079	12/30/13	NOTTI01	Nottingham Insurance	2,020.71
023080	12/30/13	POLIZ01	Frank Polizzi	504.00
023081	12/30/13	ROBER01	RWJUJH at Rahway	676.80

ACTIVITY FROM: 12/01/13 TO: 12/31/13

BANK CODE: A Summit Bank - Checking Account

CHECK NUMBER	CHECK DATE	VENDOR NUMBER	NAME	CHECK AMOUNT
023082	12/30/13	STAPL01	Staples	129.94
023083	12/30/13	VERIZ02	Verizon Wireless	684.39
023084	12/30/13	VIRTU01	Virtual Radiologic Corporation	43.00
023085	12/30/13	WESTH01	West Hudson Industries, Inc.	84.50
023086	12/30/13	WUNDE01	Wunder Electric	631.23

BANK A TOTAL: 87,056.03

REPORT TOTAL: 87,056.03

Board of Fire Commissioners - Dist. 12										
Work Crew Summary of Hours					First Half of Month of December, 2013					
					Amount	Total Month's Hours:				
					\$0	Vinny Pereira				0.00
					\$0	Mike Greve				0.00
					\$0	Kevin Keane				0.00
					\$0	Mike Cifelli				0.00
					\$392	Joe Fishgrund				28.00
					\$224	Ryan Dougherty				16.00
					\$336	Frank Polizzi				24.00
					\$0	Ryan Karabin				0.00
					\$952				Totals	68.00

Board of Fire Commissioners - Dist. 12										
Work Crew Summary of Hours					Second Half of Month of December, 2013					
					Amount	Total Month's Hours:				
					\$0	Vinny Pereira				0.00
					\$0	Mike Greve				0.00
					\$0	Kevin Keane				0.00
					\$0	Mike Cifelli				0.00
					\$280	Joe Fishgrund				20.00
					\$336	Ryan Dougherty				24.00
					\$504	Frank Polizzi				36.00
					\$0	Ryan Karabin				0.00
					\$1,120				Totals	80.00