

**Colonia Board of Fire Commissioners
Fire District #12
Treasurer's Report as of October 31, 2013**

General Fund:

| | |
|-------------------------------------------------------|------------------------------|
| Checking Account - Columbia Bank | \$1,264,993.66 |
| Checking Account - Bank of America | 70,710.36 |
| 3 Month C.D., 0.25% APY, Maturing 12/26/13 - RSI Bank | 255,758.40 |
| Money Market Account - PNC Bank | 435,179.75 |
| | <hr/> |
| General Fund Total | <u>\$2,026,642.17</u> |

Capital Fund:

| | |
|-------------------------------------------------------|-------------------------------------|
| <u>Radios for Township-wide Trunking System:</u> | |
| 3 Month C.D., 0.25% APY, Maturing 11/11/13 - RSI Bank | \$338,821.26 |
| | <hr/> |
| Capital Fund Total | <u>\$338,821.26</u> |
| | |
| Total Cash Balances | <u><u>\$2,365,463.43</u></u> |

Respectfully submitted,

James Souza, Jr.

**BOARD OF FIRE COMMISSIONERS
 COLONIA FIRE DISTRICT #12
 2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET**

| LINE # | 2013 BUDGET | YTD ACTUAL 10/31/2013 | VARIANCE | 2014 PROPOSED BUDGET |
|-----------------------------------------------------------|--------------------|-----------------------|-----------------------|----------------------|
| REVENUES AND OTHER CREDITS | | | | |
| RESERVED FUND BALANCE UTILIZED: | | | | |
| 400 UNRESERVED FUND BALANCE | \$100,000 | \$100,000.00 | \$0.00 | \$100,000 |
| 401 RESERVE FOR AMBULANCE | 76,200 | 0 | (76,200.00) | 0 |
| 402 RESERVES FOR APPARATUS REPLACEMENT | 600,000 | 600,000.00 | 0.00 | 0 |
| TOTAL FUND BALANCES UTILIZED | <u>\$776,200</u> | <u>\$700,000.00</u> | <u>(\$76,200.00)</u> | <u>\$100,000</u> |
| MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS: | | | | |
| UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383) - | | | | |
| 410 ANNUAL REGISTRATION FEES | \$7,000 | \$3,973.45 | (\$3,026.55) | \$7,000 |
| 411 OTHER FEES, PENALTIES AND FINES, ETC. | 1,500 | 1,909.00 | 409.00 | 1,500 |
| TOTAL UNIFORM FIRE SAFETY ACT REVENUES | <u>\$8,500</u> | <u>\$5,882.45</u> | <u>(\$2,617.55)</u> | <u>\$8,500</u> |
| 412 AMBULANCE TRANSPORT BILLINGS | <u>\$150,000</u> | <u>\$0.00</u> | <u>(\$150,000.00)</u> | <u>\$150,000</u> |
| GRANTS | | | | |
| SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295) - | | | | |
| 420 BASIC ENTITLEMENT GRANT REVENUES | \$4,096 | \$0.00 | (\$4,096.00) | \$4,096 |
| 421 SAFER - RECRUITMENT & RETENTION GRANT | 107,750 | 96,040.00 | (11,710.00) | 107,750 |
| TOTAL GRANT REVENUE | <u>\$111,846</u> | <u>\$96,040.00</u> | <u>(\$15,806.00)</u> | <u>\$111,846</u> |
| OTHER ANTICIPATED ITEMS OF REVENUE: | | | | |
| 430 INCOME FROM RENTALS | \$100 | \$250.00 | \$150.00 | \$100 |
| INTEREST ON INVESTMENTS AND DEPOSITS: | | | | |
| 404 RAHWAY SAVINGS INSTITUTION | 2,000 | 1,253.88 | (746.12) | 1,500 |
| 401 COLUMBIA BANK | 1,750 | 1,279.30 | (470.70) | 1,500 |
| 403 PNC BANK | 750 | 618.05 | (131.95) | 750 |
| TOTAL INTEREST ON INVESTMENTS AND DEPOSITS | <u>\$4,500</u> | <u>\$3,151.23</u> | <u>(\$1,348.77)</u> | <u>\$3,750</u> |
| TOTAL MISCELLANEOUS REVENUES ANTICIPATED | <u>\$274,946</u> | <u>\$105,323.68</u> | <u>(\$168,273.55)</u> | <u>\$274,196</u> |
| MISCELLANEOUS REVENUES NOT ANTICIPATED: | | | | |
| 440 MISCELLANEOUS REVENUES | \$35,000 | \$35,002.00 | \$2.00 | \$35,000 |
| TOTAL MISC. REVENUES NOT ANTICIPATED | <u>\$35,000</u> | <u>\$35,002.00</u> | <u>\$2.00</u> | <u>\$35,000</u> |
| 450 AMOUNT TO BE RAISED BY TAXATION | \$1,570,910 | \$1,174,447.50 | (\$396,462.50) | \$1,552,385 |
| TOTAL REVENUES AND OTHER CREDITS | <u>\$2,657,056</u> | <u>\$2,014,773.18</u> | <u>(\$640,934.05)</u> | <u>\$1,961,581</u> |
| | | | <u>(\$18,525)</u> | |
| | | | <u>-1.18%</u> | |

**BOARD OF FIRE COMMISSIONERS
COLONIA FIRE DISTRICT #12
2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET**

| LINE # | | 2013 | YTD | VARIANCE | 2014 |
|-----------------------------------------------|-----------------------------------------------------|-----------------|----------------------|-------------------|--------------------|
| | | BUDGET | ACTUAL 10/31/2013 | | PROPOSED BUDGET |
| OPERATING APPROPRIATIONS | | | | | |
| CURRENT OPERATING EXPENSES: | | | | | |
| PAID POSITIONS: | | | | | |
| 500 | COMMISSIONERS (3 x \$7,200) | \$21,600 | \$18,000.00 | \$3,600.00 | \$22,050 |
| 501 | COMMISSIONER-SECRETARY (1 x \$7,700) | 7,700 | 6,416.70 | 1,283.30 | 7,850 |
| 502 | COMMISSIONER-TREASURER (1 x \$8,000) | 8,000 | 6,666.70 | 1,333.30 | 8,150 |
| | TOTAL PAID POSITIONS | <u>\$37,300</u> | <u>\$31,083.40</u> | <u>\$6,216.60</u> | <u>\$38,050</u> |
| OTHER EXPENSES: | | | | | |
| EMPLOYEE BENEFITS: | | | | | |
| 533 | WORKERS COMPENSATION INSURANCE | \$70,000 | \$31,611.68 | \$38,388.32 | \$70,000 |
| 531 | SOCIAL SECURITY TAX | 4,500 | 3,759.20 | 740.80 | 5,000 |
| 535 | MEDICARE TAX | 1,000 | 731.22 | 268.78 | 1,250 |
| 532 | STATE UNEMPLOYMENT & DISABILITY INSURANCE | 500 | 154.00 | 346.00 | 500 |
| 530 | PUBLIC EMPLOYEE RETIREMENT SYSTEM | 4,775 | 4,810.44 | (35.44) | 5,182 |
| 534 | LIFE INSURANCE | 7,500 | 5,964.00 | 1,536.00 | 7,500 |
| 536 | LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) | 50,000 | 50,000.00 | 0.00 | 50,000 |
| 550 | FIRE HYDRANT RENTALS OR SERVICES | 300,000 | 174,035.43 | 125,964.57 | 300,000 |
| 560 | INSURANCE PREMIUMS | 75,000 | 42,787.65 | 32,212.35 | 75,000 |
| 540 | NON-BONDABLE ASSETS - AMBULANCE | 125,000 | 0.00 | 125,000.00 | 125,000 |
| JOINT PURCHASING AGREEMENTS (NJSA 40A:11-10) | | | | | |
| 570 | JOINT BOARD OF FIRE COMMISSIONERS | 10,000 | 10,000.00 | 0.00 | 10,000 |
| 575 | JOINT DISPATCH SERVICE | 72,160 | 60,133.30 | 12,026.70 | 73,603 |
| PROFESSIONAL SERVICES: | | | | | |
| 580 | AUDIT & BUDGET | 11,000 | 0.00 | 11,000.00 | 11,220 |
| 583 | BOOKKEEPING | 16,700 | 16,700.00 | 0.00 | 17,000 |
| 581 | LEGAL | 10,000 | 1,675.00 | 8,325.00 | 10,000 |
| OTHER OUTSIDE SERVICES: | | | | | |
| 590 | EMERGENCY STAND-BY SERVICE | 2,000 | 0.00 | 2,000.00 | 2,000 |
| 591 | MEDICAL EXAMINATIONS | 7,500 | 1,014.00 | 6,486.00 | 7,500 |
| 571 | FIRE SERVICE AGREEMENT | 25,000 | 20,000.00 | 5,000.00 | 25,000 |
| 592 | PAYROLL PROCESSING (ADP) | 4,500 | 3,475.55 | 1,024.45 | 4,500 |
| 595 | AID TO FIRST AID SQUAD (NJSA 40A:14-85.1) (TOTALS): | 300,000 | 92,195.19 | 207,804.81 | 300,000 |
| | PAYROLL (Through 6/18/13) | | 41,870.00 | | |
| | PAYROLL TAXES | | 4,368.95 | | |
| | PAYROLL PROCESSING (PAYCHEX & ADP) | | 1,133.50 | | |
| | REIMBURSEMENT FOR UTILITIES | | 0.00 | | |
| | WORKERS COMPENSATION INSURANCE | | 21,972.07 | | |
| | INSURANCE | | 1,900.00 | | |
| | VEHICLE MAINTENANCE | | 12,202.30 | | |
| | FACILITIES MAINTENANCE | | 5,547.99 | | |
| | SEWER FEES | | 466.38 | | |
| | PROFESSIONAL SERVICES | | 1,484.00 | | |
| | OTHER EXPENSES | | 1,250.00 | | |
| | UNIFORMS | | 0.00 | | |
| 600 | ADVERTISING | 1,000 | 223.66 | 776.34 | 1,000 |
| 602 | ELECTIONS | 2,000 | 2,736.79 | (736.79) | 3,000 |
| 605 | TRAVEL EXPENSES (NJSA 40A:14-81.5) | 3,000 | 0.00 | 3,000.00 | 3,000 |
| 606 | MEMBERSHIP DUES & SUBSCRIPTIONS | 1,500 | 630.00 | 870.00 | 1,500 |
| 610 | TRAINING & EDUCATION | 10,000 | 5,802.59 | 4,197.41 | 10,000 |
| 620 | REIMBURSEMENT FOR EXPENSES & LOSSES | 69,200 | 0.00 | 69,200.00 | 70,600 |
| 630 | UNIFORMS & PERSONAL EQUIPMENT | 55,000 | 33,134.68 | 21,865.32 | 55,000 |
| 635 | OPERATING MATERIALS & SUPPLIES | 36,000 | 27,334.21 | 8,665.79 | 36,000 |

**BOARD OF FIRE COMMISSIONERS
COLONIA FIRE DISTRICT #12
2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET**

| LINE # | | 2013 | YTD | VARIANCE | 2014 |
|--------|-----------------------------------------------------------|--------------------|----------------------|---------------------|--------------------|
| | | BUDGET | ACTUAL 10/31/2013 | | PROPOSED BUDGET |
| | UTILITIES & RELATED SERVICES (TOTALS): | 89,500 | 55,006.86 | 34,493.14 | 89,500 |
| 640 | MOBILE PHONES | 11,000 | 7,560.53 | | 11,000 |
| 641 | TELEPHONE | 12,500 | 8,059.01 | | 12,500 |
| 642 | ELECTRIC | 30,000 | 20,800.70 | | 30,000 |
| 643 | NATURAL GAS | 13,500 | 5,948.64 | | 13,500 |
| 644 | APPARATUS FUEL | 17,500 | 10,254.66 | | 17,500 |
| 646 | SEWER FEES | 3,000 | 1,006.45 | | 3,000 |
| 647 | DOMESTIC WATER | 2,000 | 1,376.87 | | 2,000 |
| 645 | OFFICE SUPPLIES & POSTAGE | 10,000 | 2,827.75 | 7,172.25 | 10,000 |
| 648 | COMPUTER SYSTEM & WEB SITE MAINTENANCE | 14,725 | 6,089.25 | 8,635.75 | 12,500 |
| | MAINTENANCE & REPAIRS: | | | | |
| 650 | FACILITIES | 100,000 | 46,263.11 | 53,736.89 | 100,000 |
| 654 | CUSTODIAL SERVICES | 30,000 | 21,809.00 | 8,191.00 | 30,000 |
| 651 | FIRE APPARATUS & EQUIPMENT | 125,000 | 34,450.39 | 90,549.61 | 125,000 |
| 652 | RADIO & FIRE ALARM | 35,000 | 795.00 | 34,205.00 | 35,000 |
| 655 | TWP. RADIO TRUNKING SYSTEM | 80,000 | 80,000.00 | 0.00 | 80,000 |
| | TOTAL OTHER EXPENSES | \$1,759,060 | \$836,149.95 | \$922,910.05 | \$1,762,355 |
| | SUBTOTAL CURRENT OPERATING EXPENSES | \$1,796,360 | \$867,233.35 | \$929,126.65 | \$1,800,405 |
| 660 | CONTINGENT | 10,000 | 0.00 | 10,000.00 | 10,000 |
| | SUBTOTAL CURRENT OPERATING EXPENSES | \$1,806,360 | \$867,233.35 | \$939,126.65 | \$1,810,405 |
| | CURRENT OPERATING EXPENSES OFFSET WITH REVENUES | | | | |
| | UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383) | | | | |
| | PAID POSITIONS - | | | | |
| 700 | FIRE OFFICIAL (1 x \$7,200) | \$7,200 | \$6,000.00 | \$1,200.00 | \$7,340 |
| 701 | FIRE INSPECTORS (2 x \$6,000) | 12,000 | 10,000.00 | 2,000.00 | 12,240 |
| | TOTAL PAID POSITIONS | \$19,200 | \$16,000.00 | \$3,200.00 | \$19,580 |
| | OTHER EXPENSES (LIST SEPARATELY) - | | | | |
| 710 | OFFICE EXPENSES | \$2,500 | \$1,179.85 | \$1,320.15 | \$2,500 |
| 711 | MATERIALS & SUPPLIES | 9,250 | 4,988.38 | 4,261.62 | 9,250 |
| 712 | EQUIPMENT | 5,000 | 0.00 | 5,000.00 | 5,000 |
| 713 | TRAINING | 3,000 | 1,606.82 | 1,393.18 | 3,000 |
| | TOTAL UNIFORM FIRE SAFETY ACT | \$38,950 | \$23,775.05 | \$15,174.95 | \$39,330 |
| | SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295) | | | | |
| 750 | MATERIALS & SUPPLIES (STATE SHARE) | \$4,096 | \$0.00 | \$4,096.00 | \$4,096 |
| 751 | SAFER GRANT | 107,750 | 98,453.57 | 9,296.43 | 107,750 |
| 752 | DEPARTMENT OF HOMELAND SECURITY GRANT | 0 | 0.00 | 0.00 | 0 |
| 753 | DEPARTMENT OF HOMELAND SECURITY (LOCAL) | 0 | 0.00 | 0.00 | 0 |
| | TOTAL GRANT EXPENDITURES | \$111,846 | \$98,453.57 | \$13,392.43 | \$111,846 |
| | TOTAL OPERATING APPROPRIATIONS | \$1,957,156 | \$989,461.97 | \$967,694.03 | \$1,961,581 |

BOARD OF FIRE COMMISSIONERS
 COLONIA FIRE DISTRICT #12
 2013 BUDGET ANALYSIS & 2014 BUDGET WORKSHEET

| LINE # | 2013 BUDGET | YTD ACTUAL 10/31/2013 | VARIANCE | 2014 PROPOSED BUDGET |
|-------------------------------------------------|--------------------|-----------------------|-----------------------|----------------------|
| CAPITAL APPROPRIATIONS | | | | |
| CAPITAL OUTLAYS (NJSA 40A:14-84) | | | | |
| FULLY FUNDED (LIST SEPARATELY) - | | | | |
| 810 AMBULANCE | \$0 | \$0.00 | \$0.00 | \$0 |
| 811 FIRE ENGINE/RESCUE | 600,000 | 0.00 | 600,000.00 | \$0 |
| 800 PARTIALLY FUNDED-REPLACEMENT OF APPARATUS | 100,000 | 100,000.00 | 0.00 | 0 |
| TOTAL CAPITAL OUTLAYS | \$700,000 | \$100,000.00 | \$600,000.00 | \$0 |
| DEBT SERVICE (NJSA 40A:14-87) | | | | |
| PRINCIPAL PAYMENTS OF BONDS: | | | | |
| 1990 E-1 PUMPER (12-2) | \$0 | \$0.00 | \$0.00 | \$0 |
| INTEREST PAYMENTS ON BONDS: | | | | |
| 1990 E-1 PUMPER (12-2) | \$0 | \$0.00 | \$0.00 | \$0 |
| TOTAL DEBT SERVICE | \$0 | \$0.00 | \$0.00 | \$0 |
| TOTAL CAPITAL APPROPRIATIONS | \$700,000 | \$100,000.00 | \$600,000.00 | \$0 |
| TOTAL APPROPRIATIONS & OTHER CHARGES | \$2,657,156 | \$1,089,461.97 | \$1,567,694.03 | \$1,961,581 |

BANK CODE: A Summit Bank - Checking Account

| CHECK NUMBER | CHECK DATE | VENDOR NUMBER | NAME | CHECK AMOUNT |
|--------------|------------|---------------|--------------------------------|--------------|
| 022866 | 10/01/13 | BOARD07 | Board of Fire Commissioners | 12,026.66 |
| 022867 | 10/01/13 | LIFEI01 | Life Insurance Company of N A | 594.00 |
| 022868 | 10/15/13 | DOUGH02 | Ryan Dougherty | 112.00 |
| 022869 | 10/15/13 | FISHG02 | Joseph Fischgrund | 560.00 |
| 022870 | 10/15/13 | POLIZ01 | Frank Polizzi | 448.00 |
| 022871 | 10/23/13 | APPRO01 | Approved Fire Protection Co. | 4,346.94 |
| 022872 | 10/23/13 | AVAYA01 | Avaya, Inc. | 126.50 |
| 022873 | 10/23/13 | BOWCO01 | Bowco Laboratories | 40.00 |
| 022874 | 10/23/13 | CESCO01 | Clifton Elevator Service Co | 136.20 |
| 022875 | 10/23/13 | CLEAN01 | Clean Air Company | 1,499.00 |
| 022876 | 10/23/13 | DITAL01 | D' Italia Restaurant | 400.00 |
| 022877 | 10/23/13 | ERCWI01 | ERC Wiping Products, Inc. | 176.25 |
| 022878 | 10/23/13 | HANEL01 | Richard Hanley | 6.77 |
| 022879 | 10/23/13 | MERIN01 | Merino's Landscaping | 400.00 |
| 022880 | 10/23/13 | MIDL01 | Middlesex Water Company | 19,337.27 |
| 022881 | 10/23/13 | MITCH01 | Laura Mitch | 30.00 |
| 022882 | 10/23/13 | MKFIR01 | M K Fire Truck Repair Inc. | 1,172.80 |
| 022883 | 10/23/13 | NAPAA01 | NAPA Auto Parts of Colonia | 319.60 |
| 022884 | 10/23/13 | NUIEL01 | Elizabethtown Gas | 310.89 |
| 022885 | 10/23/13 | PRECI01 | Precision SBA, Inc. | 535.00 |
| 022886 | 10/23/13 | PSEGC01 | Public Service Electric & Gas | 4,588.18 |
| 022887 | 10/23/13 | SCHLE01 | William R. Schleck | 210.69 |
| 022888 | 10/23/13 | SILEN01 | Silent Companion Corp. | 250.00 |
| 022889 | 10/23/13 | VERIZ02 | Verizon Wireless | 682.19 |
| 022890 | 10/23/13 | WESTH01 | West Hudson Industries, Inc. | 163.92 |
| 022891 | 10/23/13 | WESTL01 | West Lake Auto | 239.00 |
| 022892 | 10/25/13 | CARRO01 | Carrot-Top Industries, Inc. | 348.09 |
| 022893 | 10/25/13 | RUDYS02 | Rudy's & Vitor's, VAS Co. Inc. | 8.97 |
| 022894 | 10/25/13 | WESTL01 | West Lake Auto | 672.39 |
| 022895 | 10/31/13 | DOUGH02 | Ryan Dougherty | 56.00 |
| 022896 | 10/31/13 | FISHG02 | Joseph Fischgrund | 672.00 |
| 022897 | 10/31/13 | POLIZ01 | Frank Polizzi | 336.00 |
| 022898 | 10/31/13 | BRASL01 | Richard M Braslow, Esq. | 112.00 |
| 022899 | 10/31/13 | HOMED01 | Home Depot Credit Services | 742.00 |
| 022900 | 10/31/13 | HUGHE02 | Raymond J. Hughes Jr. | 67.34 |
| 022901 | 10/31/13 | STAPL01 | Staples | 159.93 |
| 022902 | 10/31/13 | TECHN01 | Technical Fire Services, Inc. | 900.00 |
| 022903 | 10/31/13 | TECHN02 | Technology Assigned Risk | 6,182.75 |
| 022904 | 10/31/13 | USPRI01 | U.S. Printer Supplies, Inc. | 134.22 |
| 022905 | 10/31/13 | VERIZ01 | Verizon | 89.99 |

BANK A TOTAL: 59,193.54

REPORT TOTAL: 59,193.54

| Board of Fire Commissioners - Dist. 12 | | | | | | | | | | | | | |
|----------------------------------------|--|--|--|--|--|--|--|-----------------------------------------|----------------------|--|--------|--|-------|
| Work Crew Summary of Hours | | | | | | | | First 2 Weeks of Month of October, 2013 | | | | | |
| | | | | | | | | Amount | Total Month's Hours: | | | | |
| | | | | | | | | \$0 | Matt Kershaw | | | | 0.00 |
| | | | | | | | | \$0 | Mike Greve | | | | 0.00 |
| | | | | | | | | \$0 | Kevin Keane | | | | 0.00 |
| | | | | | | | | \$0 | Mike Cifelli | | | | 0.00 |
| | | | | | | | | \$560 | Joe Fishgrund | | | | 40.00 |
| | | | | | | | | \$112 | Ryan Dougherty | | | | 8.00 |
| | | | | | | | | \$448 | Frank Polizzi | | | | 32.00 |
| | | | | | | | | \$0 | Ryan Karabin | | | | 0.00 |
| | | | | | | | | \$1,120 | | | Totals | | 80.00 |

| Board of Fire Commissioners - Dist. 12 | | | | | | | | | | | | |
|----------------------------------------|--|--|--|--|--|--|----------------|-------------------------------------|----------------------|--|--------|--------------|
| Work Crew Summary of Hours | | | | | | | | Last Half of Month of October, 2013 | | | | |
| | | | | | | | | Amount | Total Month's Hours: | | | |
| | | | | | | | \$0 | Matt Kershaw | | | | 0.00 |
| | | | | | | | \$0 | Mike Greve | | | | 0.00 |
| | | | | | | | \$0 | Kevin Keane | | | | 0.00 |
| | | | | | | | \$0 | Mike Cifelli | | | | 0.00 |
| | | | | | | | \$672 | Joe Fishgrund | | | | 48.00 |
| | | | | | | | \$56 | Ryan Dougherty | | | | 4.00 |
| | | | | | | | \$336 | Frank Polizzi | | | | 24.00 |
| | | | | | | | \$0 | Ryan Karabin | | | | 0.00 |
| | | | | | | | <u>\$1,064</u> | | | | Totals | <u>76.00</u> |