

**Colonia Board of Fire Commissioners  
Fire District #12  
Treasurer's Report as of July 31, 2016**

**General Fund:**

<b>Checking Account - Columbia Bank</b>	<b>\$72,870.16</b>
<b>Checking Account - Bank of America</b>	<b>76,845.46</b>
<b>Money Market Account - RSI Bank - 0.45% APY</b>	<b>502,587.01</b>
<b>Money Market Account - Provident Bank - 0.55% APY</b>	<b>2,254,211.88</b>
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<b>General Fund Total</b>	<b><u>\$2,906,514.51</u></b>

**Respectfully submitted,**

**James Souza, Jr.**

**BOARD OF FIRE COMMISSIONERS  
 COLONIA FIRE DISTRICT #12  
 2016 BUDGET ANALYSIS**

LINE #	2016 BUDGET	YTD ACTUAL 7/31/2016	VARIANCE
<b>REVENUES AND OTHER CREDITS</b>			
<b>RESERVED FUND BALANCE UTILIZED:</b>			
400 UNRESERVED FUND BALANCE	\$675,000	\$675,000.00	\$0.00
402 RESERVES FOR APPARATUS REPLACEMENT	375,000	375,000.00	0.00
TOTAL FUND BALANCES UTILIZED	<u>\$1,050,000</u>	<u>\$1,050,000.00</u>	<u>\$0.00</u>
<b>MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:</b>			
UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383) -			
410 ANNUAL REGISTRATION FEES	\$6,000	\$4,967.95	(\$1,032.05)
411 OTHER FEES, PENALTIES AND FINES, ETC.	1,500	1,256.50	(243.50)
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	<u>\$7,500</u>	<u>\$6,224.45</u>	<u>(\$1,275.55)</u>
<b>GRANTS</b>			
SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295) -			
420 BASIC ENTITLEMENT GRANT REVENUES	\$4,096	\$4,096.00	\$0.00
421 SAFER - RECRUITMENT & RETENTION GRANT	107,750	20,500.00	(87,250.00)
TOTAL GRANT REVENUE	<u>\$111,846</u>	<u>\$24,596.00</u>	<u>(\$87,250.00)</u>
<b>OTHER ANTICIPATED ITEMS OF REVENUE:</b>			
430 INCOME FROM RENTALS	\$100	\$100.00	\$0.00
INTEREST ON INVESTMENTS AND DEPOSITS:			
404 RAHWAY SAVINGS INSTITUTION	3,500	1,625.11	(1,874.89)
401 COLUMBIA BANK	10,000	2,152.93	(7,847.07)
405 PROVIDENT BANK	0	4,211.88	4,211.88
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	<u>\$13,500</u>	<u>\$7,990</u>	<u>(\$5,510)</u>
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	<u>\$132,946</u>	<u>\$38,910.37</u>	<u>(\$94,035.63)</u>
<b>MISCELLANEOUS REVENUES NOT ANTICIPATED:</b>			
440 MISCELLANEOUS REVENUES	\$0	\$19.00	\$19.00
TOTAL MISC. REVENUES NOT ANTICIPATED	<u>\$0</u>	<u>\$19.00</u>	<u>\$19.00</u>
450 AMOUNT TO BE RAISED BY TAXATION	\$1,623,707	\$797,747.00	(\$825,960.00)
TOTAL REVENUES AND OTHER CREDITS	<u>\$2,806,653</u>	<u>\$1,886,676.37</u>	<u>(\$919,976.63)</u>

**BOARD OF FIRE COMMISSIONERS  
 COLONIA FIRE DISTRICT #12  
 2016 BUDGET ANALYSIS**

LINE #	2016 BUDGET	YTD ACTUAL 7/31/2016	VARIANCE	
<b>OPERATING APPROPRIATIONS</b>				
CURRENT OPERATING EXPENSES:				
PAID POSITIONS:				
500	COMMISSIONERS (3 x \$7,650) (3 x \$7,800)	\$23,400	\$12,350.00	\$11,050.00
501	COMMISSIONER-SECRETARY (1 x \$7,900) (1 x \$8,100)	8,100	4,725.00	3,375.00
502	COMMISSIONER-TREASURER (1 x \$8,200) (1 x \$8,400)	8,400	3,500.00	4,900.00
503	CUSTODIANS	165,000	30,405.00	134,595.00
	TOTAL PAID POSITIONS	<u>\$204,900</u>	<u>\$50,980.00</u>	<u>\$153,920.00</u>
OTHER EXPENSES:				
EMPLOYEE BENEFITS:				
533	WORKERS COMPENSATION INSURANCE	\$65,000	\$8,926.07	\$56,073.93
531	SOCIAL SECURITY TAX	14,000	3,953.35	10,046.65
535	MEDICARE TAX	3,500	924.58	2,575.42
532	STATE UNEMPLOYMENT & DISABILITY INSURANCE	1,500	310.14	1,189.86
530	PUBLIC EMPLOYEE RETIREMENT SYSTEM	5,504	5,504.00	0.00
534	LIFE INSURANCE	7,500	3,984.00	3,516.00
536	LENGTH OF SERVICE AWARDS PROGRAM (LOSAP)	50,000	0.00	50,000.00
550	FIRE HYDRANT RENTALS OR SERVICES	275,000	145,837.65	129,162.35
560	INSURANCE PREMIUMS	75,000	30,734.16	44,265.84
540	NON-BONDABLE ASSETS - FIRE PREVENTION VEHICLE	75,000	0.00	75,000.00
JOINT PURCHASING AGREEMENTS (NJSA 40A:11-10 )				
570	JOINT BOARD OF FIRE COMMISSIONERS	7,000	7,000.00	0.00
575	JOINT DISPATCH SERVICE	73,603	42,935.06	30,667.94
576	RADIO MAINTENANCE SHARED SERVICES AGREEMENT	15,000	15,000.00	0.00
PROFESSIONAL SERVICES:				
580	AUDIT & BUDGET	13,500	0.00	13,500.00
583	BOOKKEEPING	18,000	18,000.00	0.00
581	LEGAL	10,000	1,648.50	8,351.50
OTHER OUTSIDE SERVICES:				
590	EMERGENCY STAND-BY SERVICE	2,500	276.59	2,223.41
591	MEDICAL EXAMINATIONS	7,500	280.00	7,220.00
571	FIRE SERVICE AGREEMENT	25,000	0.00	25,000.00
592	PAYROLL PROCESSING (ADP)	7,500	0.00	7,500.00
595	AID TO FIRST AID SQUAD (NJSA 40A:14-85.1)	20,000	500.00	19,500.00
600	ADVERTISING	1,000	361.64	638.36
602	ELECTIONS	4,000	2,485.53	1,514.47
605	TRAVEL EXPENSES (NJSA 40A:14-81.5)	3,500	0.00	3,500.00
606	MEMBERSHIP DUES & SUBSCRIPTIONS	2,000	300.00	1,700.00
610	TRAINING & EDUCATION	20,000	3,617.00	16,383.00
620	REIMBURSEMENT FOR EXPENSES & LOSSES	72,000	0.00	72,000.00
630	UNIFORMS & PERSONAL EQUIPMENT	50,000	23,897.31	26,102.69
635	OPERATING MATERIALS & SUPPLIES	50,000	20,541.85	29,458.15

**BOARD OF FIRE COMMISSIONERS  
COLONIA FIRE DISTRICT #12  
2016 BUDGET ANALYSIS**

LINE #		YTD		VARIANCE
		2016 BUDGET	ACTUAL 7/31/2016	
	<b>UTILITIES &amp; RELATED SERVICES (TOTALS):</b>	<b>89,500</b>	<b>34,733.96</b>	<b>54,766.04</b>
640	MOBILE PHONES	12,000	5,270.06	
641	TELEPHONE	13,500	7,409.07	
642	ELECTRIC	30,500	12,362.90	
643	NATURAL GAS	14,000	4,385.38	
644	APPARATUS FUEL	15,000	3,221.30	
645	SEWER FEES	2,000	1,151.90	
646	DOMESTIC WATER	2,500	933.35	
649	OFFICE SUPPLIES & POSTAGE	10,000	2,323.19	7,676.81
648	COMPUTER SYSTEM & WEB SITE MAINTENANCE	25,000	22,607.04	2,392.96
	<b>MAINTENANCE &amp; REPAIRS:</b>			
650	FACILITIES	175,000	44,357.69	130,642.31
651	FIRE APPARATUS & EQUIPMENT	150,000	36,776.60	113,223.40
652	RADIO & FIRE ALARM	35,000	293.29	34,706.71
655	REPLACEMENT OF RADIOS	0	0.00	0.00
	<b>TOTAL OTHER EXPENSES</b>	<b>\$1,458,607</b>	<b>\$477,609.20</b>	<b>\$980,997.80</b>
	<b>SUBTOTAL CURRENT OPERATING EXPENSES</b>	<b>\$1,663,507</b>	<b>\$528,589.20</b>	<b>\$1,134,917.80</b>
660	CONTINGENT	15,000	0.00	15,000.00
	<b>SUBTOTAL CURRENT OPERATING EXPENSES</b>	<b>\$1,678,507</b>	<b>\$528,589.20</b>	<b>\$1,149,917.80</b>
	<b>CURRENT OPERATING EXPENSES OFFSET WITH REVENUES</b>			
	<b>UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383)</b>			
	<b>PAID POSITIONS -</b>			
700	FIRE OFFICIAL (1 x \$7,640) (1 x \$7,800)	\$7,800	\$3,900.00	\$3,900.00
701	FIRE INSPECTORS (2 x \$6,320) (2 x \$6,500)	13,000	6,500.04	6,499.96
	<b>TOTAL PAID POSITIONS</b>	<b>\$20,800</b>	<b>\$10,400.04</b>	<b>\$10,399.96</b>
	<b>OTHER EXPENSES (LIST SEPARATELY) -</b>			
710	OFFICE EXPENSES	\$2,500	\$1,245.69	\$1,254.31
711	MATERIALS & SUPPLIES	10,000	1,345.50	8,654.50
712	EQUIPMENT	5,000	0.00	5,000.00
713	TRAINING	3,000	2,002.68	997.32
	<b>TOTAL UNIFORM FIRE SAFETY ACT</b>	<b>\$41,300</b>	<b>\$14,993.91</b>	<b>\$26,306.09</b>
	<b>SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295)</b>			
750	MATERIALS & SUPPLIES (STATE SHARE)	\$4,096	\$0.00	\$4,096.00
751	SAFER GRANT	107,750	86,622.06	21,127.94
752	DEPARTMENT OF HOMELAND SECURITY GRANT	0	0.00	0.00
753	DEPARTMENT OF HOMELAND SECURITY (LOCAL)	0	0.00	0.00
	<b>TOTAL GRANT EXPENDITURES</b>	<b>\$111,846</b>	<b>\$86,622.06</b>	<b>\$25,223.94</b>
	<b>TOTAL OPERATING APPROPRIATIONS</b>	<b>\$1,831,653</b>	<b>\$630,205.17</b>	<b>\$1,200,947.83</b>

**BOARD OF FIRE COMMISSIONERS  
 COLONIA FIRE DISTRICT #12  
 2016 BUDGET ANALYSIS**

LINE #	2016 BUDGET	YTD ACTUAL 7/31/2016	VARIANCE
<b>CAPITAL APPROPRIATIONS</b>			
<b>CAPITAL OUTLAYS (NJSA 40A:14-84)</b>			
FULLY FUNDED (LIST SEPARATELY) -			
810 AMBULANCE	\$0	\$0.00	\$0.00
811 FIRE ENGINE/RESCUE	675,000	0.00	675,000.00
800 PARTIALLY FUNDED-REPLACEMENT OF APPARATUS	300,000	0.00	300,000.00
TOTAL CAPITAL OUTLAYS	<u>\$975,000</u>	<u>\$0.00</u>	<u>\$975,000.00</u>
<b>DEBT SERVICE (NJSA 40A:14-87)</b>			
PRINCIPAL PAYMENTS OF BONDS:			
1990 E-1 PUMPER (12-2)	\$0	\$0.00	\$0.00
INTEREST PAYMENTS ON BONDS:			
1990 E-1 PUMPER (12-2)	\$0	\$0.00	\$0.00
TOTAL DEBT SERVICE	<u>\$0</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>TOTAL CAPITAL APPROPRIATIONS</b>	<u>\$975,000</u>	<u>\$0</u>	<u>\$975,000.00</u>
<b>TOTAL APPROPRIATIONS &amp; OTHER CHARGES</b>	<u>\$2,806,653</u>	<u>\$630,205.17</u>	<u>\$2,175,947.83</u>

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 7/1/2016 to 7/31/2016**

**Colonia Board of Fire Commissioners (CBF)**

Bank Code: A Columbia Bank Checking A/C

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
024589	7/1/2016	BOARD07	Board of Fire Commissioners	6,133.58	Auto
024590	7/1/2016	LIFEI01	Life Insurance Company of NA	564.00	Auto
024591	7/1/2016	MULLE01	Edward R. Mullen, CPA	4,500.00	Auto
024592	7/1/2016	COLON01	Colonia Fire Department	10,000.00	Auto
024593	7/7/2016	ABSOL01	Absolute Fire Protection Co.	5,593.90	Auto
024594	7/7/2016	BOWCO01	Bowco Laboratories	40.00	Auto
024595	7/7/2016	BRASL01	Richard M. Braslow, Esq.	748.00	Auto
024596	7/7/2016	CESCO01	Clifton Elevator Service Co.	136.20	Auto
024597	7/7/2016	ELIZA01	Elizabethtown Gas	119.09	Auto
024598	7/7/2016	MITCH01	Laura Mitch	38.00	Auto
024599	7/7/2016	REFLE01	Reflections Floor Service	950.00	Auto
024600	7/7/2016	VERIZ01	Verizon	44.95	Auto
024601	7/13/2016	APPRO01	Approved Fire Protection Co.	9,555.70	Auto
024602	7/13/2016	ATT01	AT&T	44.99	Auto
024603	7/13/2016	AVAYA01	Avaya	126.49	Auto
024604	7/13/2016	COLON01	Colonia Fire Department	512.00	Auto
024605	7/13/2016	ERCWI01	ERC Wiping Products, Inc.	77.63	Auto
024606	7/13/2016	GIARD01	Anthony Giardina	268.08	Auto
024607	7/13/2016	JERSE01	Jersey Auto Spa & Quick Lube	29.94	Auto
024608	7/13/2016	MIDL01	Middlesex Water Company	20,835.94	Auto
024609	7/13/2016	MKFIR01	MK Fire Truck Repair & Maint.	6,558.56	Auto
024610	7/13/2016	MOTOR01	Motor Vehicle Commission	12.00	Auto
024611	7/13/2016	NJFEC01	New Jersey Fire Equipment Co.	20.00	Auto
024612	7/13/2016	PSEGC01	PSE&G Co.	2,218.66	Auto
024613	7/13/2016	VERIZ01	Verizon	543.06	Auto
024614	7/20/2016	APPRO01	Approved Fire Protection Co.	534.25	Auto
024615	7/20/2016	FAILS01	Fail Safe Testing	2,327.60	Auto
024616	7/20/2016	KNOXC01	The Knox Company	1,168.00	Auto
024617	7/20/2016	NEWJE02	New Jersey Door Works, LLC	447.50	Auto
024618	7/20/2016	NOVAK01	Michael Novak	3,500.00	Auto
024619	7/20/2016	SILEN01	Silent Companion Corp.	120.00	Auto
024620	7/20/2016	SPINE01	Spinello Plumbing	63.00	Auto
024621	7/20/2016	STATE04	State of New Jersey	13.50	Auto
024622	7/20/2016	TOWNS02	Township of Woodbridge	15,000.00	Auto
024623	7/20/2016	VERIZ01	Verizon	716.69	Auto
024624	7/28/2016	ABSOL01	Absolute Fire Protection Co.	1,575.40	Auto
024625	7/28/2016	BAUER01	Harold Bauer	500.00	Auto
024626	7/28/2016	CASTE01	Kira Castellon	500.00	Auto
024627	7/28/2016	COLON01	Colonia Fire Department	5,073.92	Auto
024628	7/28/2016	COMIJ01	Jerome Comi	500.00	Auto
024629	7/28/2016	GARRE01	Randy Garrett	500.00	Auto
024630	7/28/2016	GIARD01	Anthony Giardina	500.00	Auto
024631	7/28/2016	HIGGI01	Laura Higgins	500.00	Auto
024632	7/28/2016	KELLY01	Dan Kelly	500.00	Auto
024633	7/28/2016	MACKE01	Michael Mackey	1,700.00	Auto
024634	7/28/2016	MCPAR01	Robert J. McPartland	650.00	Auto
024635	7/28/2016	MERIN01	Merino's Landscaping LLC	250.00	Auto
024636	7/28/2016	NJFEC01	New Jersey Fire Equipment Co.	36.00	Auto
024637	7/28/2016	SONEC01	Erin Soneca	500.00	Auto
024638	7/28/2016	STAPL01	Staples Credit Plan	202.32	Auto
024639	7/28/2016	WALLA01	Ed Wallace	500.00	Auto
024640	7/28/2016	WITME01	Witmer Public Safety Group Inc	550.00	Auto

**Bank A Total:** 108,098.95  
**Report Total:** 108,098.95

Board of Fire Commissioners - Dist. 12											
Work Crew Summary of Hours						2nd Half of Months of June & 1st Half of July, 2016					
	Monday		Tuesday		Wednesday		Thursday		Friday		Weekly
	06/13/16		06/14/16		06/15/16		06/16/16		06/17/16		Total
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Pereira									4.00	4.00	8.00
Garrett, R.									4.00	4.00	8.00
Caposiena							4.00	4.00			8.00
Garrett, M.											0.00
Fischgrund											0.00
Dougherty											0.00
Polizzi											0.00
Karabin											0.00
											24.00
	Monday		Tuesday		Wednesday		Thursday		Friday		Weekly
	06/20/16		06/21/16		06/22/16		06/23/16		06/24/16		Total
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Pereira	4.00	4.00	1.00	4.00			4.00	4.00	4.00	4.00	29.00
Garrett, R.					4.00	4.00					8.00
Caposiena	4.00	4.00							4.00	4.00	16.00
Garrett, M.											0.00
Fischgrund											0.00
Dougherty											0.00
Polizzi											0.00
Karabin											0.00
											53.00
	Monday		Tuesday		Wednesday		Thursday		Friday		Weekly
	06/27/16		06/28/16		06/29/16		06/30/16		07/01/16		Total
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Pereira	4.00	4.00	1.00	4.00	4.00	4.00			4.00	4.00	29.00
Garrett, R.	4.00	4.00	1.00	4.00	4.00	4.00	4.00	4.00			29.00
Caposiena							4.00	4.00	4.00	4.00	16.00
Garrett, M.											0.00
Fischgrund											0.00
Dougherty											0.00
Polizzi											0.00
Karabin											0.00
											74.00
	Monday		Tuesday		Wednesday		Thursday		Friday		Weekly
	07/04/16		07/05/16		07/06/16		07/07/16		07/08/16		Total
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Pereira			4.00	4.00							8.00
Garrett, R.			4.00	4.00			4.00	4.00	4.00	4.00	24.00
Caposiena					4.00	4.00			4.00	4.00	16.00
Garrett, M.											0.00
Fischgrund											0.00
Dougherty											0.00
Polizzi											0.00
Karabin											0.00
											48.00
	Monday		Tuesday		Wednesday		Thursday		Friday		Weekly
	07/11/16		07/12/16		07/13/16		07/14/16		07/15/16		Total
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Pereira							4.00	4.00	4.00	4.00	16.00
Garrett, R.											0.00
Caposiena			4.00	4.00	4.00	4.00	4.00	4.00			24.00
Garrett, M.											0.00
Fischgrund											0.00
Dougherty											0.00
Polizzi											0.00
Karabin											0.00
											40.00

Board of Fire Commissioners - Dist. 12				2nd Half of Months of June & 1st Half of July, 2016			
Work Crew Summary of Hours				File #	Amount	Total Month's Hours:	
				113	\$1,350.00	Vinny Pereira	90.00
				116	\$1,035.00	Randy Garrett	69.00
				119	\$1,200.00	Rick Caposiena	80.00
				118	\$0.00	Mike Garrett	0.00
					\$0.00	Joe Fishgrund	0.00
					\$0.00	Ryan Dougherty	0.00
				114	\$0.00	Frank Polizzi	0.00
					\$0.00	Ryan Karabin	0.00
					<b>\$3,585.00</b>	<b>Totals</b>	<b>239.00</b>