


**Colonia Board of Fire Commissioners**  
**Fire District #12**  
**Treasurer's Report as of February 29, 2016**



**General Fund:**

Checking Account - Columbia Bank	\$2,303,555.62
Checking Account - Bank of America	66,212.65
Money Market Account - RSI Bank - 0.65% APY	601,215.52
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General Fund Total	<u>\$2,970,983.79</u>

Respectfully submitted,

James Souza, Jr.

**BOARD OF FIRE COMMISSIONERS  
COLONIA FIRE DISTRICT #12  
2016 BUDGET ANALYSIS**

LINE #	2016 BUDGET	YTD ACTUAL 2/29/2016	VARIANCE
<b>REVENUES AND OTHER CREDITS</b>			
<b>RESERVED FUND BALANCE UTILIZED:</b>			
400 UNRESERVED FUND BALANCE	\$675,000	\$675,000.00	\$0.00
402 RESERVES FOR APPARATUS REPLACEMENT	375,000	375,000.00	0.00
TOTAL FUND BALANCES UTILIZED	<u>\$1,050,000</u>	<u>\$1,050,000.00</u>	<u>\$0.00</u>
<b>MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:</b>			
UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383) -			
410 ANNUAL REGISTRATION FEES	\$6,000	\$0.00	(\$6,000.00)
411 OTHER FEES, PENALTIES AND FINES, ETC.	1,500	798.00	(702.00)
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	<u>\$7,500</u>	<u>\$798.00</u>	<u>(\$6,702.00)</u>
<b>GRANTS</b>			
SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295) -			
420 BASIC ENTITLEMENT GRANT REVENUES	\$4,096	\$0.00	(\$4,096.00)
421 SAFER - RECRUITMENT & RETENTION GRANT	107,750	0.00	(107,750.00)
TOTAL GRANT REVENUE	<u>\$111,846</u>	<u>\$0.00</u>	<u>(\$111,846.00)</u>
<b>OTHER ANTICIPATED ITEMS OF REVENUE:</b>			
430 INCOME FROM RENTALS	\$100	\$100.00	\$0.00
INTEREST ON INVESTMENTS AND DEPOSITS:			
404 RAHWAY SAVINGS INSTITUTION	3,500	253.62	(3,246.38)
401 COLUMBIA BANK	10,000	1,268.28	(8,731.72)
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	<u>\$13,500</u>	<u>\$1,521.90</u>	<u>(\$11,978.10)</u>
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	<u>\$132,946</u>	<u>\$2,419.90</u>	<u>(\$130,526.10)</u>
<b>MISCELLANEOUS REVENUES NOT ANTICIPATED:</b>			
440 MISCELLANEOUS REVENUES	\$0	\$0.00	\$0.00
TOTAL MISC. REVENUES NOT ANTICIPATED	<u>\$0</u>	<u>\$0.00</u>	<u>\$0.00</u>
450 AMOUNT TO BE RAISED BY TAXATION	\$1,623,707	\$398,873.50	(\$1,224,833.50)
TOTAL REVENUES AND OTHER CREDITS	<u>\$2,806,653</u>	<u>\$1,451,293.40</u>	<u>(\$1,355,359.60)</u>

**BOARD OF FIRE COMMISSIONERS**  
**COLONIA FIRE DISTRICT #12**  
**2016 BUDGET ANALYSIS**

LINE #		2016	YTD	VARIANCE
		BUDGET	ACTUAL 2/29/2016	
<b>OPERATING APPROPRIATIONS</b>				
CURRENT OPERATING EXPENSES:				
PAID POSITIONS:				
500	COMMISSIONERS (3 x \$7,650) (3 x \$7,800)	\$23,400	\$3,900.00	\$19,500.00
501	COMMISSIONER-SECRETARY (1 x \$7,900) (1 x \$8,100)	8,100	1,350.00	6,750.00
502	COMMISSIONER-TREASURER (1 x \$8,200) (1 x \$8,400)	8,400	1,400.00	7,000.00
503	CUSTODIANS	165,000	8,190.00	156,810.00
	TOTAL PAID POSITIONS	<u>\$204,900</u>	<u>\$14,840.00</u>	<u>\$190,060.00</u>
OTHER EXPENSES:				
EMPLOYEE BENEFITS:				
533	WORKERS COMPENSATION INSURANCE	\$65,000	\$0.00	\$65,000.00
531	SOCIAL SECURITY TAX	14,000	1,055.04	12,944.96
535	MEDICARE TAX	3,500	246.74	3,253.26
532	STATE UNEMPLOYMENT & DISABILITY INSURANCE	1,500	81.66	1,418.34
530	PUBLIC EMPLOYEE RETIREMENT SYSTEM	5,504	0.00	5,504.00
534	LIFE INSURANCE	7,500	1,164.00	6,336.00
536	LENGTH OF SERVICE AWARDS PROGRAM (LOSAP)	50,000	0.00	50,000.00
550	FIRE HYDRANT RENTALS OR SERVICES	275,000	41,644.02	233,355.98
560	INSURANCE PREMIUMS	75,000	0.00	75,000.00
540	NON-BONDABLE ASSETS - FIRE PREVENTION VEHICLE	75,000	10,434.16	64,565.84
JOINT PURCHASING AGREEMENTS (NJSA 40A:11-10 )				
570	JOINT BOARD OF FIRE COMMISSIONERS	7,000	0.00	7,000.00
575	JOINT DISPATCH SERVICE	73,603	12,267.16	61,335.84
576	RADIO MAINTENANCE SHARED SERVICES AGREEMENT	15,000	0.00	15,000.00
PROFESSIONAL SERVICES:				
580	AUDIT & BUDGET	13,500	0.00	13,500.00
583	BOOKKEEPING	18,000	9,000.00	9,000.00
581	LEGAL	10,000	0.00	10,000.00
OTHER OUTSIDE SERVICES:				
590	EMERGENCY STAND-BY SERVICE	2,500	59.37	2,440.63
591	MEDICAL EXAMINATIONS	7,500	280.00	7,220.00
571	FIRE SERVICE AGREEMENT	25,000	0.00	25,000.00
592	PAYROLL PROCESSING (ADP)	7,500	0.00	7,500.00
595	AID TO FIRST AID SQUAD (NJSA 40A:14-85.1)	20,000	200.00	19,800.00
600	ADVERTISING	1,000	361.64	638.36
602	ELECTIONS	4,000	2,485.53	1,514.47
605	TRAVEL EXPENSES (NJSA 40A:14-81.5)	3,500	0.00	3,500.00
606	MEMBERSHIP DUES & SUBSCRIPTIONS	2,000	0.00	2,000.00
610	TRAINING & EDUCATION	20,000	2,269.00	17,731.00
620	REIMBURSEMENT FOR EXPENSES & LOSSES	72,000	0.00	72,000.00
630	UNIFORMS & PERSONAL EQUIPMENT	50,000	4,143.46	45,856.54
635	OPERATING MATERIALS & SUPPLIES	50,000	3,405.88	46,594.12

**BOARD OF FIRE COMMISSIONERS**  
**COLONIA FIRE DISTRICT #12**  
**2016 BUDGET ANALYSIS**

LINE #		YTD		VARIANCE
		2016 BUDGET	ACTUAL 2/29/2016	
	UTILITIES & RELATED SERVICES (TOTALS):	89,500	9,928.69	79,571.31
640	MOBILE PHONES	12,000	2,426.20	
641	TELEPHONE	13,500	1,826.62	
642	ELECTRIC	30,500	3,196.81	
643	NATURAL GAS	14,000	1,605.75	
644	APPARATUS FUEL	15,000	873.31	
645	SEWER FEES	2,000	0.00	
646	DOMESTIC WATER	2,500	0.00	
649	OFFICE SUPPLIES & POSTAGE	10,000	233.01	9,766.99
648	COMPUTER SYSTEM & WEB SITE MAINTENANCE	25,000	600.00	24,400.00
	MAINTENANCE & REPAIRS:			
650	FACILITIES	175,000	5,315.66	169,684.34
651	FIRE APPARATUS & EQUIPMENT	150,000	6,805.39	143,194.61
652	RADIO & FIRE ALARM	35,000	293.29	34,706.71
655	REPLACEMENT OF RADIOS	0	0.00	0.00
	TOTAL OTHER EXPENSES	<u>\$1,458,607</u>	<u>\$112,073.70</u>	<u>\$1,346,333.30</u>
	SUBTOTAL CURRENT OPERATING EXPENSES	<u>\$1,663,507</u>	<u>\$126,913.70</u>	<u>\$1,536,393.30</u>
660	CONTINGENT	15,000	0.00	15,000.00
	SUBTOTAL CURRENT OPERATING EXPENSES	<u>\$1,678,507</u>	<u>\$126,913.70</u>	<u>\$1,551,393.30</u>
	CURRENT OPERATING EXPENSES OFFSET WITH REVENUES			
	UNIFORM FIRE SAFETY ACT (PL 1983, CHP. 383)			
	PAID POSITIONS -			
700	FIRE OFFICIAL (1 x \$7,640) (1 x \$7,800)	\$7,800	\$1,300.00	\$6,500.00
701	FIRE INSPECTORS (2 x \$6,320) (2 x \$6,500)	13,000	2,166.68	10,833.32
	TOTAL PAID POSITIONS	<u>\$20,800</u>	<u>\$3,466.68</u>	<u>\$17,333.32</u>
	OTHER EXPENSES (LIST SEPARATELY) -			
710	OFFICE EXPENSES	\$2,500	\$1,245.69	\$1,254.31
711	MATERIALS & SUPPLIES	10,000	1,345.50	8,654.50
712	EQUIPMENT	5,000	0.00	5,000.00
713	TRAINING	3,000	1,440.00	1,560.00
	TOTAL UNIFORM FIRE SAFETY ACT	<u>\$41,300</u>	<u>\$7,497.87</u>	<u>\$33,802.13</u>
	SUPPLEMENTAL FIRE SERVICES ACT (PL 1985, CHP. 295)			
750	MATERIALS & SUPPLIES (STATE SHARE)	\$4,096	\$0.00	\$4,096.00
751	SAFER GRANT	107,750	15,500.00	92,250.00
752	DEPARTMENT OF HOMELAND SECURITY GRANT	0	0.00	0.00
753	DEPARTMENT OF HOMELAND SECURITY (LOCAL)	0	0.00	0.00
	TOTAL GRANT EXPENDITURES	<u>\$111,846</u>	<u>\$15,500.00</u>	<u>\$96,346.00</u>
	TOTAL OPERATING APPROPRIATIONS	<u>\$1,831,653</u>	<u>\$149,911.57</u>	<u>\$1,681,541.43</u>

**BOARD OF FIRE COMMISSIONERS  
 COLONIA FIRE DISTRICT #12  
 2016 BUDGET ANALYSIS**

LINE #	2016 BUDGET	YTD ACTUAL 2/29/2016	VARIANCE
<b>CAPITAL APPROPRIATIONS</b>			
<b>CAPITAL OUTLAYS (NJSA 40A:14-84)</b>			
FULLY FUNDED (LIST SEPARATELY) -			
810 AMBULANCE	\$0	\$0.00	\$0.00
811 FIRE ENGINE/RESCUE	675,000	0.00	675,000.00
800 PARTIALLY FUNDED-REPLACEMENT OF APPARATUS	300,000	0.00	300,000.00
TOTAL CAPITAL OUTLAYS	<u>\$975,000</u>	<u>\$0.00</u>	<u>\$975,000.00</u>
<b>DEBT SERVICE (NJSA 40A:14-87)</b>			
PRINCIPAL PAYMENTS OF BONDS:			
1990 E-1 PUMPER (12-2)	\$0	\$0.00	\$0.00
INTEREST PAYMENTS ON BONDS:			
1990 E-1 PUMPER (12-2)	\$0	\$0.00	\$0.00
TOTAL DEBT SERVICE	<u>\$0</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>TOTAL CAPITAL APPROPRIATIONS</b>	<u>\$975,000</u>	<u>\$0</u>	<u>\$975,000.00</u>
<b>TOTAL APPROPRIATIONS &amp; OTHER CHARGES</b>	<u>\$2,806,653</u>	<u>\$149,911.57</u>	<u>\$2,656,541.43</u>

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 2/1/2016 to 2/29/2016**

**Colonia Board of Fire Commissioners (CBF)**

Bank Code: A Columbia Bank Checking A/C

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
024363	2/3/2016	ATLAN02	Stewart & Stevenson Power Prod	377.50	Auto
024364	2/3/2016	BOARD07	Board of Fire Commissioners	6,133.58	Auto
024365	2/3/2016	DIVIS01	Division of Fire Safety	30.00	Auto
024366	2/3/2016	ELIZA01	Elizabethtown Gas	1,100.35	Auto
024367	2/3/2016	ENFOR01	Enforsys, Inc.	1,454.25	Auto
024368	2/3/2016	HANLE01	Richard Hanley	52.45	Auto
024369	2/3/2016	HOMED01	Home Depot Credit Services	272.66	Auto
024370	2/3/2016	LUTZ01	Herbert Lutz & Co., Inc.	156.64	Auto
024371	2/3/2016	NATIO01	NFPA	1,255.50	Auto
024372	2/3/2016	ROADR01	Road Runners Performance	358.00	Auto
024373	2/3/2016	VERIZ02	Verizon Wireless	1,650.95	Auto
024374	2/3/2016	VISUA01	Visual E-Fex, LLC	450.00	Auto
024375	2/3/2016	WUNDE01	Wunder Electric	126.60	Auto
024376	2/10/2016	ABSOL01	Absolute Fire Protection Co.	1,137.75	Auto
024377	2/10/2016	APPRO01	Approved Fire Protection Co.	287.50	Auto
024378	2/10/2016	BOWCO01	Bowco Laboratories	40.00	Auto
024379	2/10/2016	CESCO01	Clifton Elevator Service Co.	136.20	Auto
024380	2/10/2016	COLON01	Colonia Fire Department	380.00	Auto
024381	2/10/2016	DIVIS01	Division of Fire Safety	60.00	Auto
024382	2/10/2016	GIARD01	Anthony Giardina	59.37	Auto
024383	2/10/2016	HOMEN01	Home News Tribune	165.68	Auto
024384	2/10/2016	JERSE01	Jersey Auto Spa & Quick Lube	35.90	Auto
024385	2/10/2016	LIFEI01	Life Insurance Company of NA	588.00	Auto
024386	2/10/2016	MIDDL01	Middlesex Water Company	13.93	Auto
024387	2/10/2016	MITCH01	Laura Mitch	17.00	Auto
024388	2/10/2016	PSEGC01	PSE&G Co.	1,528.31	Auto
024389	2/10/2016	RACHL01	Rachles/Michele's Oil Company	592.57	Auto
024390	2/10/2016	RAMPE01	RAM Performance Automotive	1,248.86	Auto
024391	2/10/2016	STATE01	Statewide Mechanical Co. Inc.	1,900.00	Auto
024392	2/10/2016	WESTH01	West Hudson Industries	38.00	Auto
024393	2/17/2016	ATT01	AT&T	41.38	Auto
024394	2/17/2016	AVAYA01	Avaya	126.50	Auto
024395	2/17/2016	DUTRE01	Armand Dutreuil	3,500.00	Auto
024396	2/17/2016	FIRER01	Fire Rescue	43.00	Auto
024397	2/17/2016	FUGAR01	Joseph Fugaro	3,500.00	Auto
024398	2/17/2016	GREVE03	Ryan Greve	1,500.00	Auto
024399	2/17/2016	HIGGI03	Brian Higgins	3,500.00	Auto
024400	2/17/2016	NJFEC01	New Jersey Fire Equipment Co.	380.00	Auto
024401	2/17/2016	STELL01	William Stellmach	3,500.00	Auto
024402	2/20/2016	CREEN01	Ann Rita Creenan	125.00	Auto
024403	2/20/2016	DITAL01	D'italia Restaurant	300.00	Auto
024404	2/20/2016	MULLE01	Edward R. Mullen, CPA	4,500.00	Auto
024405	2/20/2016	PUCCI01	Edith Puccio	150.00	Auto
024406	2/20/2016	REINO01	Patricia Reinoso	125.00	Auto
024407	2/20/2016	SHEEH01	Edward Sheehan	28.03	Auto
024408	2/26/2016	CONFIO1	Confires Fire Protection	152.80	Auto
024409	2/26/2016	ELECT01	Electec Election Services, Inc	1,757.50	Auto
024410	2/26/2016	HOMED01	Home Depot Credit Services	1,437.40	Auto
024411	2/26/2016	MIDDL02	Middlesex County Fire Academy	288.00	Auto
024412	2/26/2016	MKFIR01	MK Fire Truck Repair & Maint.	1,672.65	Auto
024413	2/26/2016	NJIAA01	NJIAA	1,440.00	Auto
024414	2/26/2016	RAMPE01	RAM Performance Automotive	796.28	Auto
024415	2/26/2016	SPINE01	Spinello Plumbing	523.23	Auto
024416	2/26/2016	STAPL01	Staples Credit Plan	21.00	Auto

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 2/1/2016 to 2/29/2016**

**Colonia Board of Fire Commissioners (CBF)**

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Bank Code: A Columbia Bank Checking A/C

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
024417	2/26/2016	VERIZ02	Verizon Wireless	775.25	Auto
024418	2/26/2016	WITME01	Witmer Public Safety Group Inc	3,639.72	Auto
<b>Bank A Total:</b>				<u>55,470.29</u>	
<b>Report Total:</b>				<u><u>55,470.29</u></u>	





Board of Fire Commissioners - Dist. 12											
Work Crew Summary of Hours				2nd Half of Months of January & 1st Half of February, 2016							
				File #	Amount	Total Month's Hours:					
				113	\$1,155.00	Vinny Pereira				77.00	
				116	\$1,275.00	Randy Garrett				85.00	
					\$1,155.00	Rick Caposiena				77.00	
				118	\$1,155.00	Mike Garrett				77.00	
					\$0.00	Joe Fishgrund				0.00	
					\$0.00	Ryan Dougherty				0.00	
				114	\$0.00	Frank Polizzi				0.00	
					\$0.00	Ryan Karabin				0.00	
					\$4,740.00	Totals				316.00	